

## Procedures

### **Rental Period**

#### **What constitutes a rental period?**

Minimum - The minimum rental period is one day - unless otherwise noted. Items out for one hour or 24 hours will be charged for one day.

Day - Any 24 hour period preceded and followed by a work day. Items taken on Saturday may be returned by 12:00 pm. Items not returned by 12:00 pm will be charged a 2nd day. If returned by 8:30 am Monday, the applicable Weekend rate will be charged.

Week - Any seven consecutive days.

Month - Any 28 consecutive days.

Weekend - Pick up items after 3 pm Friday and return by 8:30 am Monday - charge will be only for 1 day if used for 1 day.

Sundays - Closed

Holidays - On holidays when A-1 Party Rent-All is closed, the charges will be similar to the weekend rates.

### **Terms**

#### **Net Cash**

Credit is extended to certain preapproved accounts, and payment is expected upon receipt of invoice. A service charge of 1.5% is charged on all accounts over 30 days.

#### **Shifts**

All rates are based on an 8 hour work day, 40 hours per week, 160 hours per month. Double or triple shifts will be charged accordingly.

#### **Deposits**

All **CASH** customers are required to place a 50% non-refundable deposit on reservations. This can be done by cash, check, or credit card.

#### **Equipment Owner**

Title to the property rented is, and at all times shall remain, in the name of the lessor, A-1 Party Rent-All.

